

DAVID Y. IGE
GOVERNOR

SHAN S. TSUTSUI
LIEUTENANT GOVERNOR



LINDA CHU TAKAYAMA
DIRECTOR

LEONARD HOSHIO
DEPUTY DIRECTOR

STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
830 PUNCHBOWL STREET, ROOM 321
HONOLULU, HAWAII 96813
www.labor.hawaii.gov
Phone: (808) 586-8844 / Fax: (808) 586-9099
Email: dlir.director@hawaii.gov

Limited English Proficiency Compliance Checklist for Programs

WIOA EO Monitoring Checklist

- Is the "Equal Opportunity is the Law" Notice posted in conspicuous places with mention of name and phone number of the staff person to be contacted if problems occur?

Comments:

- Is the " Equal Opportunity Complaint Procedures " Notice posted in conspicuous places with mention of name and phone number of the staff person to be contacted if problems occur?

Comments:

Hawaii Language Access Law Checklist:

- Are the OLA posters posted and visible?
- Does the office have the DLIR "What to do" flyer and CTS magnets?
- Did frontline staff understand how to serve an LEP customer?
- Was the frontline staff aware of the resources available to help interpret for LEP customers (bilingual staff list, Judiciary's interpreter list, CTS language link)?

Comments: