Limited English Proficiency Compliance Checklist for Programs

WIOA EO Monitoring Checklist

☐ Is the "Equal Opportunity is the Law" Notice posted in conspicuous places with mention of name and phone number of the staff person to be contacted if problems occur?

Comments:

☐ Is the "Equal Opportunity Complaint Procedures" Notice posted in conspicuous places with mention of name and phone number of the staff person to be contacted if problems occur?

Comments:

Hawaii Language Access Law Checklist:

☐ Are the OLA posters posted and visible?

☐ Does the office have the DLIR "What to do" flyer and CTS magnets?

☐ Did frontline staff understand how to serve an LEP customer?

☐ Was the frontline staff aware of the resources available to help interpret for LEP customers (bilingual staff list, Judiciary's interpreter list, CTS language link)?

Comments: