Instructions for Creating an Unemployment Account

State of Hawaii
Department of Labor and Industrial Relations
Unemployment Insurance Division

➢ How to Create a UI Account
Part 1:
Go online to HUICLAIMS

Go to:
http://huiclaims.hawaii.gov
Click On: “Get Started.”
Click on “Create Account.”
Click the white square next to “I’m not a robot.”
Complete the Claimant Registration – Basic.
After completing the Claimant Registration – Basic, click “Continue.”
Complete the Claimant Registration – Profile.
After completing the Claimant Registration – Profile, click "Continue."
Complete the Claimant Registration – Security Questions.
After completing the Claimant Registration – Security Questions, click “Continue.”
Select a Security Image.

Choose a security image that you will recognize the next time you log in. The security image is used to build your personal profile and will make your account more secure.

Select Security Image

Register Account

Cancel
After selecting a Security Image, click “Register Account.”
After clicking “Register Account,” this message will appear.
Check your email for the temporary password.

The temporary password is only good for 24 hours.
Go back to *HUICLAIMS.*

Go to:

http://huicclaims.hawaii.gov
Click On: “Get Started.”
Under Claimant Login – Username, type your username.
After typing in your username, click “Sign in.”
Type in the temporary password.
After typing the temporary password, click “Login.”
Create a new password.
After creating a new password, click “Continue.”
This screen will appear.

You have successfully created your account.
Thank you for your attention!

If you have additional questions about the claims filing process, please contact your local office.

Local Claims Office Contact Information:

Oahu Claims Office
Phone: (808) 586-8970
Email: ddir.ui.oahu@Hawaii.gov

Maui Claims Office
Phone: (808) 984-8400
Email: ddir.ui.mau@gmail.gov

Kauai Claims Office
Phone: (808) 274-3043
Email: ddir.ui.kauai@Hawaii.gov

Hilo Claims Office
Phone: (808) 974-4086
Email: ddir.ui.hilo@Hawaii.gov

Kona Claims Office
Phone: (808) 322-4822
Email: ddir.ui.kona@Hawaii.gov